

Charter
Defense Science Board

1. Committee's Official Designation: The committee shall be known as the Defense Science Board (DSB).
2. Authority: The Secretary of Defense, in accordance with the Federal Advisory Committee Act (FACA) (5 U.S.C., Appendix) and 41 C.F.R. § 102- 3.50(d), established this discretionary advisory committee.
3. Objectives and Scope of Activities: The DSB shall provide independent advice and recommendations on matters supporting the Department of Defense's (DoD) scientific and technical enterprise, as set out in paragraph four below.
4. Description of Duties: The DSB shall focus on matters concerning science, technology, manufacturing, acquisition process, and other topics of special interest to the Department in response to specific tasks from the Secretary of Defense, the Deputy Secretary of Defense ("the DoD Appointing Authority"), or the Under Secretary of Defense (Research and Engineering) (USD(R&E)).

The DSB is not established to advise on individual DoD procurements, but instead shall be concerned with the pressing and complex technological problems facing the DoD in such areas as research, engineering, organizational structure and process, business and functional concepts, and manufacturing, and will ensure the identification of new technologies and new applications of technology in those areas to strengthen national security. No matter shall be assigned to the DSB for its consideration that would require any DSB member to participate personally and substantially in any actions related to procurements or place him or her in the position of acting as a contracting or procurement official.

5. Agency or Official to Whom the Committee Reports: The DSB reports to the DoD Appointing Authority through the USD(R&E), who may act upon the DSB's advice and recommendations in accordance with DoD policy and procedures.
6. Support: The DoD, through the Office of the USD(R&E), provides support for the DSB and ensures compliance with the requirements of the FACA, the Government in the Sunshine Act ("the Sunshine Act") (5 U.S.C. § 552b), governing Federal statutes and regulations, and DoD policy and procedures.
7. Estimated Annual Operating Costs and Staff Years: The estimated annual operating cost, to include travel, meetings, and contract support, is approximately \$3.7 million. The estimated annual personnel cost to the DoD is 4.0 full-time equivalents.
8. Designated Federal Officer: The DSB's Designated Federal Officer (DFO) shall be a full-time or permanent part-time DoD Federal civilian officer or employee, or active duty member of the Armed Forces, designated in accordance with DoD policy and procedures. The DSB's DFO is required to attend all DSB and subcommittee meetings for the entire duration of each and every meeting. However, in the absence of the DSB's DFO, a properly approved Alternate DFO, duly designated to the DSB in accordance with DoD policy and procedures, shall attend the entire duration of all DSB and subcommittee meetings.

The DFO, or the Alternate DFO, calls all DSB and subcommittee meetings; prepares and approves all meeting agendas; and adjourns any meeting when the DFO, or the Alternate DFO, determines adjournment to be in the public's interest or required by governing regulations or DoD policy and procedures.

9. Estimated Number and Frequency of Meetings: The DSB shall meet at the call of the DSB's DFO, in consultation with the DSB's Chair and the USD(R&E). The estimated number of meetings is four per year.

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10. Duration: The need for the DSB is on a continuing basis; however, this charter is subject to renewal every two years.
11. Termination: The DSB shall terminate upon completion of its mission or two years from the date this charter is filed, whichever is sooner, unless the DoD renews the DSB in accordance with DoD policy and procedures.
12. Membership and Designation: The DSB shall be composed of no more than 40 members, who are eminent authorities in the fields of science, technology, manufacturing, acquisition process, and other matters of special interest to the DoD. Members will consist of talented, innovative private sector leaders with a diversity of background, experience, and thought in support of the DSB missions.

The appointment of DSB members shall be approved by the DoD Appointing Authority for a term of service of one-to-four years, with annual renewals, in accordance with DoD policy and procedures. No member, unless approved by the DoD Appointing Authority, may serve more than two consecutive terms of service on the DSB, including its subcommittees, or serve on more than two DoD Federal advisory committees at one time. The DoD Appointing Authority shall appoint the DSB's Chair from among the membership previously approved, in accordance with DoD policy and procedures, for a term of service of one-to-two years, with annual renewal, which shall not exceed the member's approved DSB appointment.

DSB members who are not full-time or permanent part-time Federal civilian officers or employees, or active duty members of the Uniformed Services, shall be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as special government employee (SGE) members. DSB members who are full-time or permanent part-time Federal civilian officers or employees, or active duty members of the Uniformed Services, shall be appointed pursuant to 41 C.F.R. § 102-3.130(a) to serve as regular government employee (RGE) members.

All members of the DSB are appointed to exercise their own best judgment without representing any particular point of view and in a manner that is free from conflict of interest. With the exception of reimbursement of official DSB-related travel and per diem, DSB members serve without compensation.

13. Subcommittees: The DoD, when necessary and consistent with the DSB's mission and DoD policy and procedures, may establish subcommittees, task forces, or working groups ("subcommittees") to support the DSB. Establishment of subcommittees shall be based upon a written determination, to include terms of reference (ToR), by the DoD Appointing Authority or the USD(R&E), as the DSB's Sponsor. All subcommittees operate in accordance with the FACA, the Sunshine Act, governing Federal statutes and regulations, and DoD policy and procedures. If a subcommittee's duration, as determined by its ToR, exceeds that of the DSB and the DoD does not renew the DSB, then the subcommittee shall terminate when the DSB does.

A subcommittee shall not work independently of the DSB and shall report all of its recommendations and advice solely to the DSB for its thorough deliberation and discussion at a properly noticed and open DSB meeting, subject to the Sunshine Act. A subcommittee has no authority to make decisions or recommendations, orally or in writing, on behalf of the DSB. Neither the subcommittee nor any of its members may provide updates or report, orally or in writing, directly to the DoD or any Federal officer or employee, or member of the Armed Forces. If a majority of DSB members are appointed to a particular

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subcommittee, then that subcommittee may be required to operate pursuant to the same FACA notice and openness requirements which govern the DSB's operations.

Individual appointments to serve on DSB subcommittees, which are separate and distinct from appointment to the DSB itself, shall be approved by the DoD Appointing Authority for a term of service of one-to-four years, with annual renewals, in accordance with DoD policy and procedures. No member shall serve more than two consecutive terms of service on the subcommittee unless approved by the DoD Appointing Authority. The DoD Appointing Authority shall appoint subcommittee leadership from among the membership previously approved, in accordance with DoD policy and procedures, for a term of service of one-to-two years, with annual renewal, which will not exceed the member's approved subcommittee appointment.

Subcommittee members who are not full-time or permanent part-time Federal civilian officers or employees, or active duty members of the Uniformed Services, shall be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as SGE members. Subcommittee members who are full-time or permanent part-time Federal civilian officers or employees, or active duty members of the Uniformed Services, shall be appointed pursuant to 41 C.F.R. § 102-3.130(a) to serve as RGE members. Each subcommittee member is appointed to exercise his or her own best judgment without representing any particular point of view and in a manner that is free from conflicts of interest. With the exception of reimbursement of official DSB- and subcommittee-related travel and per diem, subcommittee members shall serve without compensation.

14. Recordkeeping: The records of the DSB and its subcommittees shall be managed in accordance with General Records Schedule 6.2, Federal Advisory Committee Records, or other approved agency records disposition schedule, and the appropriate DoD policy and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act (5 U.S.C. § 552).
15. Filing Date: May 6, 2022